

Candidate Information Pack:

Catering Assistant
St Ann's Well Academy





Role: Catering Assistant

Salary: NJC 2

Location: St Ann's Well Academy

Contract Type: Part Time

Contract Term: Permanent

Closing Date: Friday 24th March 2023

This is a permanent position, commencing as soon as possible 10 hours per week Monday-Friday 12:00am - 2:00pm on a term time only basis

This post requires the successful candidate to ensure high standards of hygiene and cleanliness in the food preparation and service areas at all times paying attention to the Food Safety and H&S regulations.

You will complete designated cleaning tasks in accordance with the daily cleaning schedule. Please see the full Job Description within the Application Pack.

You will help to raise the profile of nutritious school food with the students and assist in the preparation of basic foods. You will be involved in the preparation of theme days, interact with the children and be a good team player.

In return the successful candidate will:-

- be a member of a dynamic team of professionals;
- be supported through L.E.A.D.'s high quality training and coaching;
- be part of a forward thinking academy.

If you would like to visit the academy please telephone the Academy on 0115 9155808 to advise arrange a mutually convenient appointment.

Interviews will be held during week commencing 27th March 2023



We are looking for someone who will:

- Have high standards of hygiene and cleanliness in food preparation and service areas at all times paying attention to the Food Safety and H&S Regulations
- Complete designated cleaning tasks in accordance with the daily cleaning schedule
- Raise the profile of nutritious school food with the pupils and assist in the preparation of basic foods

In return, the successful candidate will:

- be a member of a dynamic team of professionals;
- be supported through L.E.A.D.'s high quality training and coaching;
- be part of a forward thinking academy.

Arrange a visit:

Visits to the school are recommended and warmly welcomed. To arrange a visit please contact Mrs Rynne, School Business Manager on 0115 9155808, or via email to admin@stannswellacademy.co.uk



L.E.A.D. Academy Trust

L.E.A.D. Academy Trust comprises of twenty five academies across Nottingham, Leicester, Derby, Lincoln and Sheffield. Our philosophy is to; lead, empower, achieve and drive.

At the heart of our Trust is the development of outstanding leaders. We empower individuals in our schools to provide the highest quality education, enabling every pupil to realise their full potential. We have also been recognised by Ofsted as a leading academy sponsor, securing rapid and sustainable improvement through the research and application of best practice across operational areas.

The combination of autonomy and collaboration across key areas of leadership and management underpinned by shared vision, values and best practice positions L.E.A.D. as a truly unique Academy Trust.

To view our 'L.E.A.D. Family Brochure' please visit:
www.leadacademytrust.co.uk

To see the wonderful achievements, proud moments and diverse events happening across our Trust please follow our twitter account:
@LEADAcadTrust



Our Leaders

One of the core priorities for the L.E.A.D. Academy Trust is the development of outstanding school leaders. We are dedicated to providing an organisation which will:

- develop inspirational school leaders for the future through high quality recruitment, professional development and coaching;
- invest in joint training, peer coaching, sharing good practice and professional dialogue in a climate of trust;
- continually improve, exploring new ways of working, alternative curriculums and innovation;
- strategically plan to produce the next generation of high quality school leaders.

The L.E.A.D. Teaching School Alliance

The L.E.A.D. Teaching School Alliance is a dynamic, cross-phase collaboration of schools committed to harnessing, nurturing and sharing the specific skills and attributes required to teach and lead in areas with diverse pupil populations. Everything we do in our schools is about providing children with an outstanding, broad and balanced education.

Our innovative Initial Teaching Training (ITT) route aims to increase the number of quality teachers in our schools. In addition, we offer a range of high quality Continuing Professional Development (CPD) for staff at all levels and tailored school-to-school support. We are keen to nurture and grow staff across our alliance and offer a range of opportunities to develop the leaders of tomorrow. By working in partnership with The University of Nottingham and other regional Universities, we are also creating a research culture within our alliance that will impact positively on teaching, learning and the achievement of young people.





Our Support

We provide a range of high quality, professional services to schools in nine core areas:

Financial Management

Project Management

Procurement

ICT Management

Human Resources

Leadership Development

Legal Support

Governor Support

Education





How to Apply

Please send a completed application form and covering letter, with a supporting CV if you wish to:
Mrs Rynne, School Business Manager, admin@stannswellacademy.co.uk

Closing Date: Friday 24th March 2023

Applications will be reviewed upon receipt therefore shortlisted candidates may be contacted in advance of the closing date.

The L.E.A.D. Academy Trust is committed to safeguarding and promoting the welfare of children and young people and we can expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.



L.E.A.D. Academy Trust
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Email: admin@leadacademytrust.co.uk

Telephone: 0115 822 5440